

**CITY OF LAPEER
MINUTES OF A REGULAR
LAPEER HOUSING COMMISSION MEETING
LAPEER RIVERVIEW TOWERS, LLC
DECEMBER 20, 2018**

A regular meeting of the Lapeer Housing Commission/Lapeer Riverview Towers, LLC was held at the Lapeer City Hall, 576 Liberty Park, Lapeer, Michigan on Thursday, December 20, 2018 at 4:17 p.m.

Members Present: Chairperson Jennell RaCosta, Commissioner Chuck Dixon, Commissioner Robin Chesnutt and Commissioner Kerri Roberts.

Members Absent: Chairman Jim Mikus.

Also Present: Ms. Denise Soldenski, Executive Director, Ms. Shelley Lincoln, Grant Administrator, and Ms. Janelle Jackson, Housing Manager.

Vice Chairperson RaCosta called the meeting to order at 4:17 p.m.

MINUTES

It was moved by Commissioner Dixon and supported by Commissioner Roberts to approve the minutes of the regular meeting held on November 15, 2018 as presented.

Yeas: Commissioners RaCosta, Dixon, Chesnutt and Roberts.

Nays: None.

Abstain: None.

Absent: Commissioner Mikus.

MOTION CARRIED.

PUBLIC COMMENTS

There were no public comments.

MONTHLY FINANCIAL REPORT APPROVAL

It was moved by Commissioner Roberts and supported by Commissioner Dixon to approve the Monthly Financial Report as presented.

Yeas: Commissioners RaCosta, Dixon, Chesnutt and Roberts.

Nays: None.

Abstain: None.

Absent: Commissioner Mikus.

MOTION CARRIED.

MONTHLY BILL APPROVAL

Ms. Jackson reviewed additional checks submitted for payment approval.

It was moved by Commissioner Roberts and supported by Commissioner Dixon to approve the monthly bills as follows: 1) Riverview Towers LLC Checking; 2) Riverview Towers LLC Reserve for Replacements; 3) Housing Choice Voucher – Monthly Landlord Payments; 4) Housing Choice Voucher; and 5) Contractor Payments as presented.

Yeas: Commissioners RaCosta, Dixon, Chesnutt and Roberts.

Nays: None.

Abstain: None.

Absent: Commissioner Mikus.

MOTION CARRIED.

RIVERVIEW TOWERS

Ms. Jackson stated the tenant Christmas party was very well attended, that it was very heartwarming to see the tenant's response to their Adopt-A-Family program recipients and that she is very proud of the tenant's good will. Ms. Jackson reported the tenants also collected donations and contributed to the Justice for Lily program.

COMMISSIONER COMMENTS

There were no Commissioner comments.

STAFF REPORTS

Executive Director

Ms. Soldenski reported the FRIENDS tenant will contribute 50% of their office carpet replacement cost which is scheduled for February 19th. Ms. Soldenski updated the commission on the information requested and submitted to the third-party HUD auditor and the request for proposals sent for new auditor services to be reviewed in January.

Community Room Use Policy and Application

Ms. Soldenski updated the commission on changes made to the first draft of the new Riverview Towers Community Room Use Policy and Application which was distributed at the last meeting for review. After discussion, it was moved by Commissioner Dixon and supported by Commissioner Roberts to approve the Riverview Towers Community Room Use Policy and Application effective January 1, 2019.

Yeas: Commissioners RaCosta, Dixon, Chesnutt and Roberts.

Nays: None.

Abstain: None.

Absent: Commissioner Mikus.

MOTION CARRIED.

AJOURNMENT

There being no further business, it was moved by Commissioner Dixon and supported by Commissioner Roberts to adjourn the meeting at 4:35 p.m.

MEETING ADJOURNED

Ms. Denise Soldenski
Executive Director