

# MECHANICAL PERMIT APPLICATION

BUILDING DEPARTMENT

DATE

111 Howard Street

PARCEL TAX ID NUMBER

Lapeer, Michigan 48446

1-810-245-9621 Fax 1-810-245-1961



## I. JOB LOCATION

HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?

NAME OF OWNER/AGENT

YES

NO

NOT REQUIRED

STREET ADDRESS AND JOB LOCATION (Street Number and Name)

## II. CONTRACTOR/HOMEOWNER INFORMATION

INDICATE WHO THE APPLICANT IS NAME

STATE LICENSE # EXPIRATION DATE

CONTRACTOR

HOMEOWNER

ADDRESS (Street Number and Name)

STATE REGISTRATION #

CITY

STATE

ZIP CODE

TELEPHONE (Include Area Code)

FEDERAL EMPLOYER NUMBER OR REASON FOR EXEMPTION

## III. TYPE OF JOB

SINGLE FAMILY

NEW

LP TANK

PREMANUFACTURED HOME SETUP (State Approved)

OTHER

ALTERATION

SPECIAL INSPECTI ON

MANUFACTURED HOME SETUP (HUD Mobile Home)

## IV. PLAN REVIEW REQUIRED

Plans must be submitted with an Application for Plan Examination and the appropriate deposit made before a permit can be issued, except as listed below.

Plans are not required for the following:

1. One-and Two-family dwellings when the total building heating/cooling system input rating is 375,000 BTU'S or less.
2. Alterations and repair work determined by the Mechanical Official to be of a minor nature.
3. Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work is being performed as described above, check the box "Plans Not Required" Plans Not Required

What is the input rating of the heating system in this building?

What is the building size in square footage?

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature  
Plan Review Submission Number

## V. APPLICANT SIGNATURE

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF LICENSEE OR HOMEOWNER (Homeowner's signature indicates compliance with Section VI, Homeowner Affidavit)

DATE

## VI. HOMEOWNER AFFIDAVIT

I hereby certify that the mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume responsibility to arrange for necessary inspections.

## VII. FEE CLARIFICATION

Item #12, Residential Heating System: This item is used for the installation of a heating system in a new residential structure. Items #11 Gas Piping and item #22 Duct should not be charged. Replacement items should be itemized.

Item #4. Residential Boiler: A residential boiler must be installed by a licensed boiler installer. Provide boiler installer license number in Section II, above.

Items #15 and # 17. Tanks: A homeowner must own the tank to be installed. If a Homeowner does not own the tank, a licensed mechanical contractor must install the tank.

## VIII. FEE CHART

Enter the number of items being installed

	FEE	# TEMS	TOTAL		FEE	# ITEMS	TOTAL
1 Application Fee (non-refundable)			\$50.00	22 Duct Less Than 250 Lin. Ft.	\$25.00		
2 Residential Heating System (includes duct pipe) <b>New Building Only*</b>	\$50.00			22a Duct over 250 Lin. Ft.	\$.10/Ft		
3 Gas/Oil Burning Furnace New and/or Conversion Units	\$30.00			23 Heat Pumps Commercial pipe not included	\$20.00		
4 Residential Boiler**	\$30.00			<b>AIR HANDLERS/HEAT WHEELS</b>			
5 Water Heater	\$ 5.00			24 Under 10,000 CFM	\$20.00		
6 Flue/Vent Damper	\$ 5.00			25 Over 10,000 CFM	\$60.00		
7 Solid Fuel Equipment Includes chimney	\$30.00			26 Commercial Hoods	\$15.00		
8 Gas Burning Fireplace	\$30.00			27 Heat Recovery Units	\$10.00		
9 Chimneys, Factory Built Installed separately	\$25.00			28 VAV Boxes	\$10.00		
10 Solar Set of 3 panels Includes piping	\$20.00			29 Unit Ventilators	\$10.00		
11 Gas Piping Each Opening	\$ 5.00			30 Unit Heaters terminal units	\$15.00		
12 Air Conditioning Includes split system	\$30.00			31 Fire Suppression/Protection Over 40 Heads <b>(includes \$50.00 Fire Suppression Plan Review)</b>	.75/head		
13 Heat Pumps-complete residential	\$30.00			31a Less Than 40 Heads <b>includes \$50.00 Fire Suppression Plan Review)</b>	\$80.00		
14 Bath & Kitchen Exhaust	\$ 5.00			32 Evaporator Coils	\$30.00		
<b>TANKS</b>				33 Refrigeration split system	\$30.00		
15 Aboveground***	\$20.00			34 Chiller	\$30.00		
16 Aboveground Connection	\$20.00			35 Cooling Towers	\$30.00		
17 Underground	\$25.00			36 Compressor	\$30.00		
18 Underground Connection	\$25.00			<b>INSPECTIONS</b>			
19 Humidifiers	\$10.00			37 Special/Safety Inspection	\$50.00		
<b>PIPING</b>				includes certification fee			
20 Piping Over 500 Lin. Ft.	.05/ft			38 Additional Inspection	\$50.00		
Less than 500 Lin. Ft.	\$25.00			39 Final Inspection	\$50.00		
21 Process piping over 500 lin. Ft.	.05/FT			40 Contractor Registration	\$15.00		
Less than 500 Lin. Ft.	\$25.00			41 Unused	\$0.00		
				<b>SUBTOTAL</b>			
				42 5% Surcharge	.05 X SUBTOTAL		
				<b>TOTAL FEE</b>			

\*See VII. Fee Clarification Item #2 above.

\*\* See VII. Fee Clarification Item #4 above.

\*\*\* See VII. Fee Clarification Items # 15 and # 17 above.

## IX. INSTRUCTIONS FOR COMPLETING APPLICATION

General: Mechanical work shall not be started until the application for the permit has been filed. All installations shall be in conformance with the Michigan Mechanical Code. No work shall be concealed until it has been inspected. When ready for an inspection, call the Building Department for scheduling the inspection. Please provide the Permit Number, Address and Type of inspection. (ROUGH, FINAL, REINSPECTION, ETC.).

**Expiration of permit:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A permit will be closed when no inspections are requested and conducted within six months of the date of issuance or the date of a previous inspection. Closed permits cannot be refunded or reinstated.

### METHOD OF PAYMENT

Via USPS Mail      Credit Card-Call 1-800-272-9829, at the prompt, enter Jurisdiction Code **7065**. After authorization you will be given a confirmation number. Official Payments charges a nominal fee. (DISCOVER, AMERICAN EXPRESS, AND MASTER CARD)