



576 Liberty Park, Lapeer, MI 48446 (810) 664-4553

CITY OF LAPEER
APPLICATION FOR VARIANCE FROM ZONING BOARD OF APPEALS

DATE: _____

FEE: _____

DATE PAID: _____

An application to request a variance from the City of Lapeer Zoning Ordinance must be heard before the City of Lapeer Zoning Board of Appeals. Regular meetings of the Zoning Board of Appeals are held on the fourth (4th) Monday of each month at 7:00 P.M. at Lapeer City Hall, 576 Liberty Park, Lapeer, Michigan. The following fees for an appeal are payable at the time of application:

R-1 through R-7 Zoning Districts: \$150
All Other Zoning Districts: \$350

Upon receipt of your application for an appeal, this office will prepare all legal notifications required to hold a public hearing. Please find attached the procedures for holding a public hearing for your review.

I (We), the undersigned, do hereby make application and petition the City of Lapeer Zoning Board of Appeals to grant a variance to the City of Lapeer Zoning Ordinance as requested in this application. In support of this application, the following facts are indicated within:

Owner of Property: _____

Property address affected by variance: _____

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Reason variance is requested: (Please note that a practical difficulty or proven hardship is required in order for a variance to be granted.)

I, the undersigned, acknowledge that approval of this zoning variance request by the City of Lapeer constitutes an agreement with the City and, that if the variance is granted, any conditions imposed by the City of Lapeer relative to the variance will be complied with.

Date: _____

Applicant Signature: _____

Print Applicant Name: _____

Applicant Address: _____

Applicant Phone #: _____

Signature of Property Owner: _____
(If Different from Applicant)

Print Property Owner Name: _____

CITY OF LAPEER

Procedures Relative to Requesting a Zoning Variance and Public Hearing Before the Zoning Board of Appeals

- 1) Any person requesting a hearing before the Zoning Board of Appeals for consideration of a zoning variance must complete an Application for Zoning Variance and submit the application along with the application fee (\$150 for R-1 through R-7 zoning districts and \$350 for all other zoning districts) to the Lapeer City Planner's Office located at 576 Liberty Park, Lapeer, Michigan. Checks and/or money orders for the application fee should be made payable to the City of Lapeer.
- 2) The City Zoning Board of Appeals regular meeting date is scheduled for the fourth Monday of every month at 7:00 P.M. Therefore, the application and filing fee should be submitted to the City Planner's Office no later than the last week of the preceding month. This time frame will allow for a public hearing notice to be published no less than fifteen (15) days prior to the hearing date. Utility companies shall also be notified of the public hearing by certified mail and all property owners within 300 feet of the property for which the variance is being requested shall be mailed a notice of the public hearing. The applicant(s) shall also receive notice of the date and time of the public hearing.
- 3) The applicant(s) shall provide a preliminary site plan showing the property in question and indicate on the plan the requested variance.
- 4) Once the public hearing is held, the applicant(s) shall be notified in writing of the decision reached by the Zoning Board of Appeals.

**DONNA CRONCE
CITY CLERK**