

**City of Lapeer
Citizen
Complaint Form**

Complainant: _____

Address: _____ **Phone:** _____

Date Received: _____ **Time Received:** _____ **Location Received:** _____

Date Occurred: _____ **Time Occurred:** _____

Location: _____ **Complaint Received By:** _____

In your own words, please describe your complaint and the alleged actions of the employee(s) in question. Attach additional pages if needed.

Complaint Narrative:

The complaint as stated above is in my own words and details my personal experience with and/or observations of the incident reported. I understand that any untrue statements intentionally made could result in civil action being taken against me either by the City of Lapeer or the employee subject to this complaint, or both.

Signature of Complainant: _____ **Date:** _____

Signature of Employee taking Complaint: _____

Determination of Complaint

Sustained _____ **Not Sustained** _____ **Exonerated** _____ **Unfounded** _____

Name: _____ **Signature:** _____