BUILDING PERMIT APPLICATION

BUILDING DEPARTMENT
111 HOWARD STREET
Lapeer. Michigan 48446
810-245-9621 Fax 810-245-1961

DATE
PROPERTY ID

Applicant to Complete All Items in Sections I, II, III, IV, V, VI
Note: Separate Applications must be completed for Plumbing, Mechanical and Electrical

I. Project Information

PROJECT NAME | ADDRESS

BETWEEN | AND

II. Identification

A. Owner or Lessee

NAME | ADDRESS

CITY | STATE | ZIP CODE | TELEPHONE | E-MAIL ADDRESS

B. Architect Or Engineer

NAME | ADDRESS

CITY | STATE | ZIP CODE | TELEPHONE | E-MAIL ADDRESS

C. Contractor Information

NAME | ADDRESS

CITY | STATE | ZIP CODE | TELEPHONE | E-MAIL ADDRESS

BUILDERS LICENSE NUMBER | EXPIRATION DATE

FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION

WORKERS COMPENSATION INSURANCE CARRIER OR REASON FOR EXEMPTION | EXPIRATION DATE

MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION

III. Type of Improvement and Plan Review

A. Type of Improvement

- ☐ NEW BUILDING
- ☐ ADDITION
- ☐ ALTERATION
- ☐ REPAIR
- ☐ DEMOLITION
- ☐ MOBILE HOME SETUP
- ☐ FOUNDATION ONLY
- ☐ PREMANUFACTURE
- ☐ RELOCATION
- ☐ SPECIAL INSPECTION

B. Plan Review Required

Plans must be submitted with the Application for Plan Examination and the appropriate fee before a building permit can be issued, except as listed below:
Plans are not required for alterations and repair work determined by the Building Official to be of a minor nature.
Plans and specifications are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

PLAN REVIEW LOG NUMBER

IV. Proposed Use of Building

A. Residential

☐ ONE FAMILY
☐ TWO OR MORE FAMILY
NUMBER OF UNITS ☐
☐ HOTEL, MOTEL
NUMBER OF UNITS ☐
☐ ATTACHED GARAGE
☐ DETACHED GARAGE, SHED
☐ OTHER ☐

B.Non-Residential

☐ AMUSEMENT
☐ CHURCH, RELIGION
☐ INDUSTRIAL
☐ PARKING GARAGE
☐ SERVICE STATION
☐ HOSPITAL, INSTITUTIONAL
☐ OFFICE, BANK, PROFESSIONAL
☐ PUBLIC UTILITY
☐ SCHOOL, LIBRARY, EDUCATION
☐ STORE, MERCHANTILE
☐ TANKS, TOWERS
☐ OTHER ☐

NON-RESIDENTIAL- Describe in detail the proposed use of the building, e.g. food processing plant, machine shop, laundry building at hospital, elementary school, college, parochial school, parking garage for department store, rental office building, office building at industrial plant, if use of existing building is being changed, enter proposed use.

☐

V. Selected Characteristics of Building

A. Principle Type of Construction

☐ MASONRY WALL BEARING
☐ OTHER ☐
☐ WOOD FRAME
FOUNDATION TYPE ☐
☐ STRUCTURAL STEEL
☐ REINFORCED CONCRETE
(Post Hole, Trench. Etc)

B. Principle Type of Heating Fuel

☐ GAS ☐ OIL ☐ ELECTRICITY ☐ COAL ☐ OTHER ☐

C. Type of Sewage Disposal

☐ PUBLIC OR PRIVATE COMPANY ☐ SEPTIC SYSTEM

D. Type of Water Supply

☐ PUBLIC OR PRIVATE COMPANY ☐ PRIVATE WELL OR CISTERN

E. Type of Mechanical

☐ AIR CONDITIONING ☐ FIRE SUPPRESSION

F. Dimensions/Data

NUMBER OF STORIES	
USE GROUP	
CONSTRUCTION TYPE	
NUMBER OF OCCUPANTS	

Floor Area	EXISTING	ALTERATIONS	NEW
BASEMENT			
1ST AND 2ND FLOOR			
3RD THRU 10TH FLOOR			
11TH AND ABOVE			
TOTAL			

G. Number of Off Street Parking Spaces

ENCLOSED ☐ OUTDOORS ☐

VI. Applicant Information

Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following information:

NAME ☐ ADDRESS ☐

CITY ☐ STATE ☐ ZIP CODE ☐ TELEPHONE NUMBER ☐

FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION ☐

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to performing work on residential building structure. Violators of Section 23a are subject to civil fine.

Signature of Applicant ☐ **Date** ☐ **BUILDING PERMIT FEE ENCLOSED** ☐

VII. Method of Payment

☐ Via USPS (Mail)

☐ Credit Card-Call 1-800-272-9829, at the prompt, enter Jurisdiction Code **7065.** After authorization you will be given a confirmation number. Official Payments charges a nominal fee. (DISCOVER, AMERICAN EXPRESS AND MASTER CARD)

PRINT RESET Submit