

**MINUTES OF A REGULAR MEETING  
OF THE  
LAPEER CITY COMMISSION**

**May 15, 2006**

A regular meeting of the Lapeer City Commission was held on May 15, 2006 at Lapeer City Hall, 576 Liberty Park, Lapeer, Michigan. The meeting was called to order at 6:30 p.m.

**Present:** Mayor Treece  
Commissioners Marquardt, Sprague, Farrington, and Robinet.  
City Attorney Ron Shamblin  
City Manager Dale Kerbyson

**Absent:** Commissioner Turkelson – excused (personal)

Mayor Treece led the Pledge of Allegiance.

**AGENDA APPROVAL**

**103 2006 05-15**

Moved by Sprague. Seconded by Marquardt.

To approve the Agenda for May 15, 2006 with the additions of Item C-5 Grant Agreement-AutoMark Ballot Marking Devices and Item F-3 Local Bridge Program Resolution and the deletion of IFT Revocation – Mold Masters 2001-324 from Item F-1.  
MOTION CARRIED.

**MINUTES**

**104 2006 05-15**

Moved by Robinet. Seconded by Sprague.

To approve the minutes of the Regular Meeting held on May 1, 2006 and the Budget Workshop minutes held on May 8, 2006, as presented.  
MOTION CARRIED.

Minutes from Various Boards and Commissions received through May 11, 2006 were received into record.

**PUBLIC COMMENTS**

Fred Luke, 1112 Beth Drive, representing GLTA presented documentation to the City Commission regarding questions on ridership origination and destination, ridership based on class, information on millage campaign, and if the Commission had any other questions to let him know.

**CONSENT AGENDA**

**105 2006 05-15**

Moved by Farrington. Seconded by Robinet.

To approve the Consent Agenda for May 15, 2006 resulting in the following:

1. Approval of Delinquent 1996, 1997, 1998-A, 2000, 2001, 2002, 2003, and 2004 Special Assessments for 2005 Installments be added to the 2006 Summer Tax Roll.
2. Approval of 2006-07 Downtown Development Authority Budget.
3. Approval of Downtown Outdoor Dining Area Right-of-Way License for Crissy's Coffee – 194 W. Nepessing Street.
4. Approval of the Michigan Department of Transportation Performance Resolution for Governmental Bodies.

Michigan Department  
Of Transportation  
2207B (03/04)

PERFORMANCE  
RESOLUTION FOR GOVERNMENTAL BODIES

This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Trunkline Right of Way" (form 2205), or an "Annual Application and Permit for Miscellaneous Operations Within State Trunkline Right of Way" (form 2205B).

Resolved whereas, the City of Lapeer  
(city, village, township, etc.)

hereinafter referred to as the "GOVERNMENTAL BODY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utility or other facilities, or to conduct other activities, on, over, and under state trunkline right of way at various locations within and adjacent to its corporate limits.

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL BODY agrees that:

Each party to this Agreement shall remain responsible for any claims arising out of their own acts and /or omissions during the performance of this Agreement, as provided by law.

This Agreement is not intended to increase either party's liability for, or immunity from tort claims.

This Agreement is not intended nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.

1. Any work performed for the GOVERNMENTAL BODY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL BODY and not as a contractor or agent of the DEPARTMENT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL BODY. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL BODY, or their subcontractors or any other person not a party to the PERMIT without its specific prior written consent and notwithstanding the issuance of the PERMIT.

2. The GOVERNMENTAL BODY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

3. It will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State trunkline right of way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL BODY'S facilities according to a PERMIT issued by the DEPARTMENT.

4. With respect to any activities authorized by PERMIT, when the GOVERNMENTAL BODY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.

5. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.

6. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL BODY or the DEPARTMENT with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL BODY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following positions(s) are authorized to apply to the Michigan Department of Transportation for the necessary permit to work within state trunkline right of way on behalf of the GOVERNMENTAL BODY.

NAME	And/or	Title
Dale Kerbyson		City Manager
John Lyons		Director of Public Works
Randy Bennett		Street Superintendent
Pam Reid		Water/Sewer Superintendent

5. Approval of the State of Michigan Help America Vote Act (HAVA) Grant Agreement for AutoMark Ballot Marking Devices and AutoMark Information Management Software.

MOTION CARRIED. RESOLUTION DECLARED ADOPTED.

## **PUBLIC PROCLAMATIONS, RECOGNITIONS AND RESOLUTIONS**

### Elks Lodge Flag Day - Proclamation

#### **106 2006 05-15**

Moved by Sprague. Seconded by Robinet.

To approve the Proclamation honoring Elks Lodge Flag Day.

CITY OF LAPEER  
Proclamation To The Lapeer Elks Lodge #2567  
In Recognition of Lapeer Elks Lodge Flag Day

WHEREAS, The Benevolent and Protective Order of Elks was formed September 13, 1885; and

WHEREAS, The Lapeer Elks Lodge #2567's charitable endeavors help handicapped children, veterans, and the youth of today; and

WHEREAS, The Lapeer Elks Lodge #2567 has 282 active members who send handicapped children to camp, run Drug Awareness Programs, provide scholarships for students, and instill the spirit of Americanism and faith in the community.

NOW, THEREFORE, BE IT RESOLVED, that I, Charles D. Treece, Mayor of the City of Lapeer, and the Lapeer City Commission do recognize June 11, 2006 as Elks Lodge Flag Day and ask all our citizens to support the Elks Lodge in all their charitable service to the community.

Dated this 15<sup>th</sup> Day of May, 2006.

MOTION CARRIED. PROCLAMATION DECLARED ADOPTED.

## **PUBLIC HEARINGS**

### City of Lapeer Budget for Fiscal Year July 1, 2006 to June 30, 2007

Mayor Treece opened the public hearing to hear comments regarding the City of Lapeer Budget for Fiscal Year July 1, 2006 to June 30, 2007, proposed millage rate, and the Capital Improvement Program 2007-2012 at 6:36 p.m. There being no comments, Mayor Treece closed the public hearing at 6:36 p.m.

**107 2006 05-15**

Moved by Marquardt. Supported by Farrington.

To approve the General Appropriations Act Resolution To Adopt The Budget Of The City Of Lapeer For The Fiscal Year July 1, 2006 to June 30, 2007 And To Make Appropriations Therefore and the 2007-2012 Capital Improvement Program.

GENERAL APPROPRIATIONS ACT

RESOLUTION TO ADOPT THE BUDGET  
OF THE CITY OF LAPEER FOR THE FISCAL YEAR  
JULY 1, 2006 TO JUNE 30, 2007  
AND TO MAKE APPROPRIATIONS THEREFORE

WHEREAS, the City Charter requires: That the City Manager submit a budget proposal with his recommendation to the City Commission; that a public hearing be held on said budget proposal; that the City Commission by resolution adopt a budget for the ensuing fiscal year, making an appropriation of the money needed therefore, and designating the sum to be raised by taxation; and

WHEREAS, the Manager has submitted said budget and recommendations along with the proposed tax millage to be levied and a public hearing has been held thereon:

NOW, THEREFORE, BE IT RESOLVED as provided in the City Charter, and in conformity to Public Act 621 of 1978, the Uniform Budgeting and Accounting Act, that the budgets attached hereto and made a part hereof by reference are hereby considered and adopted, to be administered on activity (department) level, as the budgets of the City of Lapeer to cover the operations and expenditures thereof for the fiscal year July 1, 2006 to June 30, 2007.

BE IT FURTHER RESOLVED that in addition to the levy of a City Income Tax in accordance with the State's Uniform City Income Tax Act, the sum of \$2,463,133 be raised by taxation by the levy of 9.8000 mills for operations on the assessed value of all real and personal property in the City as follows:

General Operation ..... 9.8000 mills ..... \$2,463,133

BE IT FURTHER RESOLVED that the City Manger be authorized to transfer necessary amounts between activities (departments) within a fund and up to \$5,000 between funds.

BE IT FURTHER RESOLVED that a copy of this budget resolution be furnished to the City Assessor, who together with the City Treasurer, shall then proceed to assess and collect the taxes in accordance with the City Charter and State Statutes.

YEAS: Commissioners Marquardt, Sprague, Farrington, and Robinet.

NAYS: None.

ABSTAIN: None.

ABSENT: Commissioner Turkelson.

MOTION CARRIED AND RESOLUTION ADOPTED.

Abruzzo's Restaurant Inc. – Liquor License

Mayor Treece opened the public hearing to hear comments regarding Abruzzo's Restaurant, Inc. request for a liquor license transfer at 6:42 p.m.

Tony Abruzzo spoke in favor of the request.

Mayor Treece closed the public hearing at 6:42 p.m.

**108 2006 05-15**

Moved by Robinet. Seconded by Sprague.



WHEREAS, said Exemption Certificate was in effect as of December 31, 2005 granting exemption from Advalorum property taxes for real property improvements of \$1,050,000 in 2003 and ending December 30, 2009, and

WHEREAS, the Assessor has reported that as of December 31, 2005, Alliance Manufactured Products, LLC no longer occupies the property for which the Industrial Facility Tax Exemption Certificate was issued; and

WHEREAS, it appears to this Commission that Alliance Manufactured Products, LLC no longer occupies the property for which said Exemption Certificate was issued and is in violation of Section 15 (2) of Act 198 of 1974.

NOW, THEREFORE, BE IT RESOLVED by the Lapeer City Commission that:

- 1) The real property covered by Industrial Facilities Exemption Certificate #1996-224 is no longer occupied by Alliance Manufactured Products, LLC and, therefore, no longer eligible for said exemption.
- 2) As of December 31, 2005, Alliance Manufactured Products, LLC was in violation of Section 15 (2) of Act 198 of 1974 and said real property component of Industrial Facilities Exemption Certificate #1996-224 should, therefore, be revoked.
- 3) The City Commission of the City of Lapeer hereby requests the State Tax Commission to revoke the real property component of Industrial Facilities Exemption Certificate #1996-224 effective December 31, 2006.

YEAS: Commissioners Sprague, Robinet, Marquardt, and Farrington.

NAYS: None.

ABSTAIN: None.

ABSENT: Commissioner Turkelson.

RESOLUTION  
INDUSTRIAL FACILITY TAX EXEMPTION CERTIFICATE REVOCATION  
OF REAL PROEPRTY COMPONENT

Alliance Manufactured Products, LLC  
Certificate Number 2003-300

At a regular meeting of the Lapeer City Commission held on May 15, 2006 at Lapeer City Hall, 576 Liberty Park, Lapeer, Michigan, it was moved by Commissioner Sprague with support by Commissioner Robinet that the following resolution be adopted.

WHEREAS, an Industrial Exemption Certificate was issued to Alliance Manufactured Products, LLC December 31, 2003 as Certificate Number 2003-300; and

WHEREAS, said Exemption Certificate was in effect as of December 31, 2005 granting exemption from Advalorum property taxes for real property improvements of \$25,000 beginning in 2003 and ending December 30, 2017, and

WHEREAS, the Assessor has reported that as of December 31, 2005, Alliance Manufactured Products, LLC no longer occupies the property for which the Industrial Facility Tax Exemption Certificate was issued; and

WHEREAS, it appears to this Commission that Alliance Manufactured Products, LLC no longer occupies the property for which said Exemption Certificate was issued and is in violation of Section 15 (2) of Act 198 of 1974.

NOW, THEREFORE, BE IT RESOLVED by the Lapeer City Commission that:

- 4) The real property covered by Industrial Facilities Exemption Certificate #2003-300 is no longer occupied by Alliance Manufactured Products, LLC and, therefore, no longer eligible for said exemption.

5) As of December 31, 2005, Alliance Manufactured Products, LLC was in violation of Section 15 (2) of Act 198 of 1974 and said real property component of Industrial Facilities Exemption Certificate #2003-300 should, therefore, be revoked.

6) The City Commission of the City of Lapeer hereby requests the State Tax Commission to revoke the real property component of Industrial Facilities Exemption Certificate #2003-300 effective December 31, 2006.

YEAS: Commissioners Sprague, Robinet, Marquardt, and Farrington.

NAYS: None.

ABSTAIN: None.

ASSENT: Commissioner Turkelson.

MOTION CARRIED. RESOLUTIONS DECLARED ADOPTED.

### Oregon Street Lift Station

Discussion was held regarding estimate versus actual costs on project, current issues regarding Liberty Street, changes in construction amounts, reevaluation of project, age and capacity issues, and current and future area usage.

### **110 2006 05-15**

Moved by Sprague. Seconded by Marquardt.

To reject all bids received regarding the Oregon Street Lift Station.

MOTION CARRIED.

### Local Bridge Program Resolution

### **111 2006 05-15**

Moved by Robinet. Seconded by Marquardt.

To approve the Resolution To Replace Bridges Through The Local Bridge Program.

## CITY OF LAPEER RESOLUTION TO REPLACE BRIDGES THROUGH THE LOCAL BRIDGE PROGRAM

WHEREAS, the condition of the bridges listed below have deteriorated to such an extent that replace or re-habilitation is necessary; and

WHEREAS, the budget of the City of Lapeer will not allow reconstruction or rehabilitation of these bridges without additional funds from other sources.

NOW, THEREFORE, BE IT RESOLVED, that the City of Lapeer request critical bridge funds for replacement of the following bridges. Listed in order of priority and proposed funding years.

Proposed Re-construction Projects	NBI Bridge ID	Structure No.
Genesee Street Bridge over Farmers Creek	444385244042 B01	12650

#### Proposed Re-habilitation Bridge

Court Street over Farmers Creek	444385200029 B01	5486
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This resolution adopted and effective this 15<sup>th</sup> day of May, 2006.

AYES: Commissioner Robinet, Marquardt, Sprague, and Farrington.

NAYS: None.

ABSTAIN: None.

ABSENT: Commissioner Turkelson.

MOTION CARRIED. RESOLUTION DECLARED ADOPTED.

## **CITY MANAGER'S REPORT**

City Manager Kerbyson requested approval of the Goals & Objectives for 2006-2007.

### **112 2006 05-15**

Moved by Sprague. Seconded by Robinet.

To approve the Resolution Adopting Goals and Objectives for Fiscal Year July 1, 2006 – June 30, 2007.

## **RESOLUTION ADOPTING GOALS & OBJECTIVES Fiscal Year July 1, 2006 - June 30, 2007**

WHEREAS, the future prosperity of the City of Lapeer is dependent upon rational, purposeful and foresighted leadership; and

WHEREAS, the City of Lapeer is committed to the allocation of resources to the fundamental needs of the City while continuing to pursue higher level needs such as cultural enhancements and assets that contribute to the quality of life of the City and greater Lapeer community; and

WHEREAS, such leadership requires identification, review and prioritization of the City needs so that appropriate resources and activities are devoted toward the fulfillment of said needs; and

WHEREAS, the establishment of goals and objectives promotes unity of purpose between the City Commission and the staff.

NOW, THEREFORE, BE IT RESOLVED THAT: The City Commission adopts the following Goals and Objectives for FY 2006-2007, Mission Statement and Vision Statements and Guiding Principles.

### **2006 - 2007 GOALS AND OBJECTIVES**

#### **I. PUBLIC SAFETY - POLICE, FIRE & RESCUE**

##### **POLICE**

- 1. To provide highly trained personnel with the appropriate resources to continually ensure safety and security throughout the community. Continue effective and efficient operations.**
  - a. Employ and continually train the optimum number of police officers consistent with the needs of our citizens and available resources.
  - b. Implement new technology to assist operations and coordination of federal, state, regional and local programs and information exchanges.
    - i. Invest in a live scan fingerprint capture device during the next budget year. Coming in September 2006 it will be a State requirement that all fingerprints are only to be submitted electronically. This system also has a facial recognition system built into it that can be utilized.
    - ii. Upgrade our records management system and in car computer system in the next five years.
  - c. Anticipate and plan for future technology requirements and desired enhancements.

- (i.) Global Positioning Satellite (GPS) system within vehicles. Research benefits of GPS.
- d. Research potential of having a city owned or contracted wrecker service for police.
- e. Plan accordingly for additional development due to annexation.
  - (i) Needs assessment for this area including personnel and equipment.
- 2. To encourage business and neighborhood cooperation with efforts to improve city aesthetics and install community pride.**
  - a. Step up efforts to improve compliance of local ordinances related to unsightly and unsafe conditions.
- 3. Investigate feasibility of joint operations/merger/consolidation with townships, similar to existing fire protection agreements.**

## **FIRE & RESCUE**

- 1. To continue efficient service delivery and fire prevention efforts and ensure adequate daytime firefighter staffing.**
  - a. Have ISO inspection completed on the city. This will help assist with developing long-range plans for the department.
  - b. Examine need for a second station in the City. Review residential growth already underway and the addition of the M-24 / I-69 properties. The ISO survey would help with determining if there is a need.
- 2. Develop programs that generate General Fund revenue without causing an undue burden to businesses and citizens**
  - a. Initiate reasonable fees (based on the occupancy type/hazard) for fire safety/code inspections.
  - b. Examine having the Fire Department take over conducting rental inspections from the Construction Code Authority.
- 3. Expand City services to surrounding townships.**
  - b. Examine benefits of joint operations/merger/consolidation with township fire departments.
- 4. Examine funding alternatives for Fire Department apparatus, equipment and facilities.**
  - a. Review budget constraints and anticipated apparatus replacement (Ladder Truck) over the next few years. Examine the means to fund our operations without relying on the General Fund.
- 5. Negotiate with contracted townships to provide fire inspection services and long-term (10+year) contracts for fire protection services.**
  - a. Due to the revenue generated, we need to determine if the current arrangement will continue to function to the benefit of all parties, as

well as determine the impact one or more townships not contracting with us.

**6. Examine the need for additional full-time staff.**

- a. Anticipate continuing problems with having enough paid-on-call personnel for daytime responses.
- b. Consider adding a full-time supervisory position.

**II. DEPARTMENT OF PUBLIC WORKS  
STREET, WATER & SEWER SERVICES**

**1. To deliver adequate water/sewer services to all residents and allocate resources to meet the current and future needs of the community.**

- a. Continue upgrades to aging infrastructure.
- b. Review inflow to plant.
- c. Identify inadequate system areas.
- d. Study capacity of sewer system and estimate total needs.
- e. Plan for the renovation and/or expansion of the Wastewater Treatment Plant to support current and future needs of the City and surrounding areas as needed for the next 20 years.
- f. Step-up CIP Replacement Plan for obsolete water and sewer line service.
- g. Consider wireless meter reading though-out the city.

**2. To continuously monitor traffic patterns and identify current and future transportation needs.**

- a. Monitor sections as needed to identify problems with timing, volumes or stacking.
- b. Continue discussions with MDOT on ways to ease traffic volumes on major trunk line (M-24).
- c. Have consideration of present and future traffic patterns when a development is being planned.
- d. Install left turn lane from M-24 to Oregon.
- e. Location of current and future electrical services to be placed underground.
- f. Study creation of a multi-use parking lot / band shell south of Courthouse parking lot.

**4. Purchase and install an auto dialing system for Waste Water Treatment Plant and its satellites.**

**III. PLANNING & COMMUNITY DEVELOPMENT**

1. **To enhance the quality of life for our citizens by facilitating orderly, high quality development, sustaining a desirable business environment, building a diversified and strong tax base, and to ensure the availability of goods and service.**
  - a. Continue to work with school system regarding new school property development.
  - b. Secure a letter of understanding or formal agreement with partners in DeMille corridor (Lapeer Community Schools, Champine, and Hunt) to market the area for preferred development concept.
  - c. Secure access for DeMille properties from M-24 to prevent burdening the M-24/DeMille intersection further.
  - d. Assess value and market potential for City-owned Apache Ranch property with the objective to sell to a developer.
  - e. Consideration of parking in downtown business district.
    - (i). Review related revenues and expenses for downtown parking including a parking surcharge for new development that utilizes existing parking.
  - f. Include review of signage, driveways, curbs, outdoor storage and related enforceable ordinances.
  - g. Plan for destination development, which encourages visitors, touring shopping, dining, and entertainment venues.
  - h. Remove the one-way on Park Street
  - i. Require paved driveways throughout the city.
2. **Update the City's Master Plan to accurately reflect changes over the past 20 years, establish new directions the City is moving towards.**

#### **IV. PARKS, RECREATION, CEMETERY & COMMUNITY CENTER**

1. **To enhance the parks and recreation facilities and create a variety of programs to enhance the health of our citizens and provide opportunities for social interaction.**
  - a. Evaluate ways to provide more diverse recreation facilities.
  - b. Examine the potential for Community Center to serve new users.
  - c. Encourage pocket park development to include green space and/or parks in new residential subdivisions.
  - d. Develop recreational facilities on the west side of the City.
  - e. Loop Linear Path System.
  - f. Create a GIS map overlay of City Park System.

#### **V. FINANCE**

1. **To provide effective, efficient and responsive delivery of service within the financial parameters the community will support, while applying responsible fiscal management policies.**

- a. The costs of services for new development will not be assessed to existing City residents.
- b. Consider revenue enhancement, fees for services, millage rate adjustment.
- c. Study City wide trash collection.
- d. Petition Lapeer School System to bring Zemmer & Schlicker into the City Limits.
- e. Develop and encompass City wide fee schedule.
- f. Collect income tax from fringe organizations that operate in Lapeer without a specific property address.
- g. Improve security at City Hall.
- h. Create a special assessment district to be funded through impact fees.

## VI. ADMINISTRATION

- 1. **Review and assess precinct status of newly annexed area.**
- 2. **To improve the quality morale of City residents and train/skill building of City employees.**
  - a. Provide a secure, safe environment for all employees.
  - b. Monitor training to provide personnel with the appropriate resources and available resources for additional training and skill building.
- 3. **To provide effective, efficient and responsive delivery of service within the Administrative parameters the community will support, while applying responsible management of policies and procedures.**
  - c. Review Charter Revision/Amendment and begin updates reflecting legislative changes and best practices.
  - d. Plan for future codification of ordinances. Review and update ordinances in preparation for codification while facilitating electronic availability.
  - e. Maintain current levels of staffing and provide technology and equipment.
  - f. Establish a Review Committee to demonstrate or research customer friendly technology.
  - g. Approach city employees and solicit their cost saving ideas.
  - h. Purchase shirts / uniform for administrative employees.
  - i. Request and receive a traffic congestion mitigation grant to install sidewalk from Prairies and Ponds walking path behind Mott to West High School.
  - j. Study the expansion of DeMille between M-24 and the Boulevard.

- k. Successfully negotiate three union contracts.
- l. Rent or purchase a scanner capable of scanning blueprints and hire help to create digital files of all blue prints in the City archive.
- m. Create a "DPW Service Request" form to be utilized by other City Departments when needing service from the DPW – this would be a two or three part NCR form.

#### **4. Miscellaneous Items**

- a. Bridge/tunnel at the railroad tracks on M 24.
- b. Extend Lake Nepessing road to Oregon.
- c. Continue four lanes north out of town on M 24
- d. Village West Drive through to Oregon Street.
- e. A pedestrian bridge over M-24 and M-21.
- f. Connect DeMille Blvd. to John Connlley Drive.
- g. Upgrade community high-speed internet access.
- h. Work with developers to build a public safety sub-station to be funded with impact fees.
- i. Follow-up or make Lapeer a railroad quiet zone.
- j. Research private funding to provide college tuition for Lapeer High School graduates.
- k. Lincoln and Oregon Street fence repairs.
- k. Create an Impact fee for any new DDA business.
- l. Goals and Objectives to be completed in November 2007.

### **VII. HOUSING IMPROVEMENT DIVISION**

#### **1. To improve the existing housing stock, enhance neighborhoods and parks and stabilize at risk neighborhoods.**

- a. Compile and submit a Neighborhood Preservation grant targeting Nepessing Street South to S. Elm Street and West to M24 and East to Saginaw St. Components will include park beautification, Homeowner Rehabilitation, Rental Rehabilitation, Acquisition Development Resale and infrastructure improvements.
- b. Continue to use the rental conversion fund and Lapeer Neighborhoods, Inc. to purchase and convert multifamily units, located in single-family zoning, back to single-family homes.
- c. Work with blight officer to target properties in violation of the blight ordinance.
- d. Promote neighborhood residential involvement and investment.

#### **2. Ensure decent, safe, affordable housing to all residents and enforce program compliance.**

- a. Review and propose revision to the existing housing ordinance to create an enforceable useable ordinance.
- b. Review and propose revisions to the rental inspection program to guarantee landlord responsibility and maintenance of properties within the City.
- c. Strengthen enforcement of Section 8 policies and procedures to maintain the integrity of the program and ensure qualified clients are served.
- d. Petition for county wide financial support of a comprehensive housing study.
- e. Investigate feasibility and funding sources for construction and operation of a senior citizen low-income supportive housing complex behind Riverview Towers.

**3. Continue success, growth and economic sufficiency of Gallery 194.**

- a. Market a fundraiser campaign for the installation of an elevator at Gallery 194 to create access to the basement for classes, rehearsal space, office space, working artists' stations, etc.
- b. Develop a membership campaign for Gallery 194 to increase revenue stream.
- c. Continue to build community partners and private financial support for the operation and programming of Gallery 194.

**CITY OF LAPEER MISSION STATEMENT**

*The City of Lapeer serves the needs and represents the interests of its present and future citizens by providing optimum public services, personal safety and property protection, a healthy environment and quality infrastructure, a diversified tax base, desired amenities, and cultural opportunities. The City will endeavor to enhance the quality of life for its citizens while reflecting community values with leadership that is responsible, ethical and visionary.*

**VISION STATEMENTS & GUIDING PRINCIPLES**

**VIEW OF CONSTITUENTS**

The City of Lapeer considers everyone with whom it interacts as a constituent and a customer. To serve its customers, the City is committed to ethical and equal representation which ensures personal dignity. The City values diverse opinions, encourages participation and is committed to the qualities of openness, fairness, and responsiveness. Quality customer service will be central to all interactions with the City.

**VIEW OF SERVICE DELIVERY**

The City of Lapeer is committed to meeting the needs of the community within the fiscal parameters the community will support. Services are provided effectively and efficiently at the quality and level of service desired by the public with the employment of highly qualified, creative, dedicated employees and the application of the highest standards of responsible fiscal management.

**VIEW OF QUALITY OF LIFE**

The City of Lapeer encourages the enhancement of all aspects of its quality of life. This includes its commitment to efficient service delivery, economic opportunity, educational excellence, environmental integrity, recreational variety, a vibrant downtown, attractive neighborhoods and community pride.

### **VIEW OF DEVELOPMENT**

The City of Lapeer promotes and facilitates orderly, high-quality development. The City will maintain a balanced variety of housing types, diversity of commercial and industrial development and effective integration of land use types. Our efforts will guide that growth in a rational, deliberate manner in the best interests of all residents, both present and future. The City will maintain its standards while recognizing the need to be sufficiently flexible and creative to permit quality development to occur.

### **VIEW OF ECONOMIC VITALITY**

The City of Lapeer recognizes the need to foster an attractive and desirable business environment in order to ensure employment opportunities for its citizens, a diverse tax base, retail services for its citizens and economic opportunities for entrepreneurs. The City of Lapeer will encourage the formation of living wage jobs, clean industries, commercial stability and effective relationships with the regional, state, national and international economies.

### **VIEW OF ROLE IN THE REGION AND STATE**

The City of Lapeer recognizes the importance and value of intercommunity and intergovernmental relationships in the advancement of the interests of its constituents. The City is further committed to balancing its interests with the needs of the region and the state and will conduct its affairs in a manner that recognizes the interests of its neighbors.

### **VIEW OF IMAGE**

The City of Lapeer will encourage community identity and promote community and neighborhood pride by fostering an image of quality in its built environment and excellence in its services and amenities. Community image and identity are utilized to encourage visitors and convert them to customers for our local businesses.

### **VIEW OF THE FUTURE**

The City of Lapeer recognizes, while its future is shaped by the decisions made today, it is also bound by current circumstances and unpredictable dynamics over time. As the community grows, services must continually adapt to meet the changing needs of a diverse population, rapid technological changes and a global, service-based economy. To meet these needs, the City must plan with purpose and with foresight, welcoming orderly change.

MOTION CARRIED. RESOLUTION DECLARED ADOPTED.

City Manager Kerbyson commented grants received by the Department of Public Works for a street light on DeMille and right turn lane on Saginaw Street.

### **CITY ATTORNEY'S REPORT**

City Attorney Shamblin commented that Michael's Restaurant had made significant process by the deadline and court process was not pursued and provided an update on the Louis C. Cramton home.

## **BILL LISTING FOR MAY 15, 2006**

### **113 2006 05-15**

Moved by Sprague. Seconded by Robinet.

To approve the Bill Listing for May 15, 2006 in the amount of \$405,455.09.

MOTION CARRIED.

## **UNFINISHED BUSINESS**

### **114 2006 05-15**

Mayor Treece appointed. Moved by Sprague. Seconded by Farrington.

To appoint Debbie Marquardt to the County Center Board for a term ending June 1, 2007.

MOTION CARRIED.

### **115 2006 05-15**

Moved by Marquardt. Seconded by Robinet.

To appoint Les Daum to the Lapeer Building Authority for a term ending June 1, 2009.

MOTION CARRIED.

## **DEPARTMENTAL COMMUNICATIONS**

The Monthly Reports, Property Tax Revenues Report, and the Annual Review of the Industrial Facilities Exemption Certificates were received into record.

## **MAYOR AND COMMISSIONER COMMENTS**

Commissioner Sprague requested the City Manager review a detailed weekly billing regarding the golf course study and approve charges.

Commissioner Sprague commented that Planning Commission member Dave Leonard has not been available for eight months, that many upcoming projects will require Planning Commission review including the extensive Master Plan, Board members presence at Planning Commission meetings, understands that Mr. Leonard has been a valuable member, and the need to replace Mr. Leonard on the Planning Commission Board. Discussion was held regarding attempts to contact Mr. Leonard, that he is living with his daughter out-of-state, that no other contact has been received, impact on the Planning Commission, and to honor Mr. Leonard's years of service with a proclamation.

### **116 2006 05-15**

Moved by Sprague. Seconded by Farrington.

To remove Dave Leonard from the Planning Commission Board based on eight months of continuous absence and the impact to the Planning Commission Board.

MOTION CARRIED.

Commissioner Sprague commented on complaints received regarding Rowe Engineering, Inc. and compliance with non-ordinance engineering charges and issues relating to under estimation of project amounts. Discussion was held regarding charges, site plan review, engineering plan review, ordinance amendments, the need to communicate the different steps involved and required items in plan review and process, development costs, and to have the City Manager review incidents and relationship with Rowe.

Commissioner Farrington commented on the Polar Palace and their request for a mezzanine. Discussion was held regarding occupancy limits, parking variance request, that the mezzanine request is currently being reviewed by the Zoning Board of Appeals, and to communicate the different steps involved. Commissioner Farrington commented on the golf course and developer interest.

Commissioner Robinet requested information regarding brush at the City dump site, the need for additional space, other areas that may be used, the use of plastic bags for leaf and garbage pickup, and possible ordinance requirement for biodegradable bags.

Commissioner Robinet commented on business that blow grass into the streets and into the drainage system and what ordinances are in place to prevent this. Commissioner Robinet commented that there were leaves and branches left outside the gates at the Department of Public Works building on Sunday, and the need for signage stating that cannot leave dump garbage at the gates. Discussion was held regarding yard waste ordinances, avenues to provide biodegradable bags, possible city-wide weekly pickup, that spring pickup has just finished, the process of separating items for disposal, and that a report will be completed.

## **ADJOURNMENT**

### **117 2006 05-15**

Moved by Sprague. Seconded by Farrington.  
To adjourn the meeting. MOTION CARRIED.

The meeting adjourned at 7:29 p.m.

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Charles D. Treece, Mayor

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Donna L. Cronce, City Clerk