

**CITY OF LAPEER  
MINUTES OF A REGULAR  
DOWNTOWN DEVELOPMENT AUTHORITY MEETING  
AUGUST 26, 2015**

A regular meeting of the City of Lapeer Downtown Development Authority was held in the Conference Room at Lapeer City Hall, 576 Liberty Park, Lapeer, Michigan on Wednesday, August 26, 2015 at 8:00 a.m.

**Members Present:** Vice Chairman Tony Macksoud, Mr. John Matonich, Ms. Jolane Grossbauer, Mr. Bruce Cady, Mr. Tim Roodvoets, Mr. Dan Sharkey, Ms. Catherine Bostick-Tullius, Mr. Ray Davis, Mr. Tom Benton and Chairman Dan Gerlach (arrived at 8:17 a.m.)

**Members Absent:** Mr. Jason Rogers, Mr. Doug Hodge and Mr. Bill Sprague.

**Also Present:** City Manager Dale Kerbyson, Mr. Todd Alexander, Public Safety Director, and Ms. Linda Jackman, Planning Director.

Vice Chairman Macksoud called the meeting to order at 8:02 a.m.

**PUBLIC COMMENTS**

There were no public comments.

**CONSENT AGENDA**

It was moved by Ms. Bostick-Tullius and supported by Mr. Matonich to approve the Consent Agenda for August 26, 2015 as follows:

1. Approval of minutes of regular DDA meeting held on July 22, 2015; and
2. Approval of Treasurer Report and Bill Listing.

**MOTION CARRIED.**

**COMMITTEE REPORTS**

**Executive Committee**

There was not a report.

**Design Committee**

There was not a report.

It was the consensus of the board not to convene to a Lapeer Main Street, Inc. meeting.

**Property Maintenance/Beautification Committee**

**Lapeer Days Festival**

Mr. Macksoud commented the City crews did a good job of cleaning up downtown following the Lapeer Days festival.

Mr. Cady reported the downtown LCBT drive-thru ATM overhang was damaged and the view was blocked by port-a-potties, that security footage is being reviewed to determine

what happened, that the carnival operation did drive some interior tent stakes into the asphalt damaging the parking lot behind the bank and that there was trash in various nooks and crannies around the bank including the generator enclosure. Mr. Cady also expressed safety concerns with the use of 2x4 wood boards to level the carnival rides.

City Manager Kerbyson inquired on possible damage costs incurred by the Chamber from the County for the various activities on the courthouse lawn during the Lapeer Days festival including the tractor train path and bounce houses and reported the carnival area appeared neat, clean and provided good screening for the adjacent neighborhoods.

Ms. Bostick-Tullius stated she received good feedback on the location of the Arts & Crafts area along the river path.

Mr. Roodvoets reported the flag was stolen from the Lapeer Agency site.

Mr. Macksoud stated the Chamber files a bond with the County to cover any damage costs and that overall the turnout was good and the weather was great for Lapeer Days.

### **Development Committee**

There was not a report.

### **Center for the Arts Council Liaison**

Ms. Grossbauer stated the Pix Theatre will begin the new season the end of September, that the Octoberfest event will be held again, that the Pix seats have been removed, the floor is being painted and new carpet will be installed.

City Manger Kerbyson stated the Pix basement is having a water intrusion issue due to the newly empty adjacent lot and updated the board on other interior improvements and repairs at the Pix.

Chairman Gerlach arrived at 8:17 a.m.

Ms. Grossbauer reported the Center for the Arts distributed flyers, sold mugs and took Christmas ornament orders during Lapeer Days, that the revamped Box City event using canvas art was a success with 111 participants from 25 towns aging from 2 to 50, that 36 people attended the recent Euchre Tournament event and another winter season tournament is being scheduled. Ms. Grossbauer also updated the board on current and upcoming Gallery 194 exhibits, classes, the Greektown bus trip fundraiser scheduled for August 29<sup>th</sup> and distributed the Center for the Arts 2015-16 Budget.

### **DBA Liaison**

There was not a report.

### **Chamber of Commerce Liaison**

Mr. Macksoud stated other than the Lapeer Days follow up there was no additional report.

## **STAFF REPORT**

### **Executive Director**

Ms. Jackman stated 11 applications were received for the vacant Executive Director position, that 5 interviews have been scheduled and a decision will be made soon.

## **NEW BUSINESS**

There was no new business.

## **OLD BUSINESS**

### **M-24 Electronic Sign**

Discussion was held regarding the need to deactivate the M-24 electronic sign until thru-traffic is allowed back on M-24, the need to seek estimates for upgrading the sign prior to proceeding with repairing the non-functioning modules and the possibility of renting display time on the sign.

Public Safety Director Alexander updated the board on the status of the M-24 Reconstruction Project stating currently two lanes of traffic are scheduled to be open by September 20<sup>th</sup> and reported the Bowers/Myers intersection project is scheduled to be complete by Labor Day.

City Manger Kerbyson stated the Oregon/Bowers project is behind schedule.

Discussion was held regarding the new Lake Nepessing Road roundabout which is operating as designed and is able to accommodate large trucks without the need to utilize the mountable truck apron.

Ms. Grossbauer stated she has received positive comments from Lincoln Street residents who are pleased with the Lincoln Street Reconstruction Project.

### **Member Attendance/Resignation**

Mr. Cady reported he contacted Jason Rogers regarding his inability to attend the regular monthly DDA meetings on Wednesday mornings and reported Mr. Rogers would like to continue to serve on the DDA board, however, he will not be able to attend the regular monthly meetings due to other commitments and is willing to resign if the board desires. After discussion it was the consensus of the board to request Mr. Roger's resignation from the DDA board, to consider appointing Mr. Rogers to serve on the Design Committee and Development Committee upon his resignation and to request the new Executive Director approach other downtown business owners to determine their interest in serving on the DDA Board.

Mr. Matonich stated his last meeting will be December due to his retirement from Rowe Professional Services Company making him ineligible to serve on the DDA board.

Ms. Grossbauer commented on her visit to downtown Ferndale which has a visible storefront DDA operation.

Discussion was held regarding the need for the full DDA board to make a more concerted effort to provide guidance and focus the efforts of the new Executive Director and the desire for the new director to have strength in grant writing and forward thinking abilities for future funding sources for downtown.

Discussion was also held regarding funding issues being experienced by the Michigan Economic Development Corporation.

**ADJOURNMENT**

There being no further business, it was the consensus of the board to adjourn the meeting at 8:55 a.m.

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Mr. Tom Benton  
Secretary