

**CITY OF LAPEER
MINUTES OF A REGULAR
DOWNTOWN DEVELOPMENT AUTHORITY
LAPEER MAIN STREET MEETING
MARCH 28, 2018**

A regular meeting of the City of Lapeer Downtown Development Authority and Lapeer Main Street was held at Lapeer City Hall, 576 Liberty Park, Lapeer, Michigan on Wednesday, March 28, 2018 at 8:00 a.m.

Members Present: Chairman Dan Gerlach, Vice Chairman Tim Roodvoets, Ms. Catherine Bostick-Tullius, Ms. Jolane Grossbauer, Mr. Dan Osentoski, Mr. Bruce Cady, Mr. Pat Hingst and Mr. Tony Stroh-Piechowski.

Members Absent: Mr. Tony Macksoud, Mr. Dan Sharkey, Mr. Tom Benton, Mr. Ray Davis and Mr. Bill Sprague.

Also Present: Mr. Dave Frisch, Police Chief, Ms. Jill Lyons, CFA Executive Director, and Mr. David Churchill, DDA Attorney.

Chairman Gerlach called the meeting to order at 8:03 a.m.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

After discussion, it was moved by Mr. Stroh-Piechowski and supported by Ms. Bostick-Tullius to approve the Consent Agenda for February 28, 2018 as follows:

1. Approval of DDA meeting minutes held on February 28, 2018 as amended; and
2. Approval of Treasurer Report and Bill Listing.

MOTION CARRIED.

Executive Committee

There was not a report.

MAIN STREET COMMITTEE REPORTS

Organization Committee

Mr. Stroh-Piechowski reported the committee met and continued working on the fund development plan, other various projects to be completed and discussed approaching regional, state and local organizations for funding.

Design Committee

Ms. Grossbauer reported the committee ordered 4 wayfinding signs to be utilized for street closures during special events and updated the board on the Pocket Park project including the \$50,000 funding commitment from the City and an additional \$50,000 funding commitment recently received from the Rotary Club. Ms. Grossbauer also reviewed the Hometown Hero's Banner Project under consideration by the committee.

Discussion was held regarding the cost of the banners, plans to promote the project, the possibility of donating any proceeds from the banners to a veteran related program and potential legal issues with the DDA donating funds to a charity organization.

Economic Restructuring Committee

There was not a report.

Promotion Committee

Mr. Osentoski updated the board on the Pocket Park project including the cost associated with the City DPW's in-kind work, how that cost will be incorporated into the crowd funding project and the need to see a summary of the financial aspects of the project showing how the various funding sources will be utilized and applied to the overall project budget.

OTHER REPORTS

Center for the Arts

Ms. Grossbauer updated the board on activities at Gallery 194 including recent, current and upcoming exhibits and art classes scheduled. Ms. Grossbauer also updated the board on activities at the Pix Theatre including attendance at recent events, upcoming performances and theatre classes scheduled.

STAFF REPORT

Executive Director

There was not a report in addition to the written report submitted.

NEW BUSINESS

Woodchip BBQ – Temporary Outdoor Seating Area

Discussion was held regarding the request from Woodchips BBQ to erect a temporary seasonal outdoor seating area enclosure immediately west of their current permanent outdoor seating area at 315 W. Nepessing Street. Discussion was held regarding the design and materials of the enclosure and the need to include an exit access per the Fire Department's comment. After discussion, it was moved by Ms. Bostick-Tullius and supported by Mr. Stroh-Piechowski to recommend the City Commission approve the request from Woodchips BBQ for a Right-of-Way License for a temporary seasonal outdoor seating area at 323 W. Nepessing Street.

Yeas: Mr. Gerlach, Mr. Roodvoets, Ms. Bostick-Tullius, Ms. Grossbauer, Mr. Osentoski, Mr. Cady and Mr. Stroh-Piechowski.

Nays: None.

Abstain: Mr. Hingst.

Absent: Mr. Macksoud, Mr. Sharkey, Mr. Benton, Mr. Davis and Mr. Sprague.

MOTION CARRIED.

Lapeer County Senior Millage Funds Capture

Mr. Churchill, DDA Attorney, reviewed the request received from Lapeer County for the DDA to share captured funds raised from the extra voted millage proposal for Senior Programs to be placed on the August primary election ballot. Mr. Churchill stated the current DDA Development Plan language requires the DDA to consider each request to share captured millage funds on an individual basis and the effect the DDA's decision has on how the millage proposal language appears on the ballot.

Discussion was held on the fact the DDA has in the past opted not to capture extra voted senior millage funds. After discussion, it was moved by Ms. Bostick-Tullius and supported by Mr. Osentoski to approve the Agreement to Share Captured Assessed Value, to authorize the DDA Chairman and DDA Secretary to sign said Agreement and to authorize the DDA Chairman to sign the requested Lapeer County Acknowledgment Form. **MOTION CARRIED.**

M-24 Sign Advertising Request

Discussion was held regarding the request received from the District Library to utilize the M-24 electronic sign to promote the upcoming library millage vote. Mr. Churchill reported he will research the issue as there may be legal issues relating to allowing use of the City/DDA owned sign for political purposes. It was the consensus of the board for the Executive Director to follow up with Mr. Churchill on his research of this issue.

OLD BUSINESS

Ms. Bostick-Tullius reported the Community Corrections Program previously used for maintenance of the I-69 Historic Downtown Lapeer Sign is no longer operational and that City Manger Kerbyson is researching other options available to provide the maintenance needed on the sign.

ADJOURNMENT

There being no further business, it was the consensus of the board to adjourn the meeting at 8:37 a.m.

Mr. Dan Osentoski
Secretary